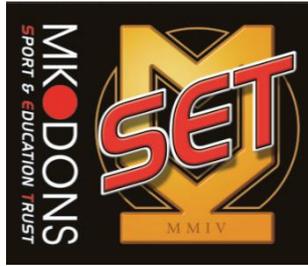


Author	John Cove
Start Date	
Review Date	June 2019



Dealing with Allegations of Abuse made against Staff Policy

Policy Statement: MK Dons SET has developed clear policies and procedures for dealing with allegations against its staff who work with children. Examples of allegations that would be covered by this policy, although not intended to be exhaustive, include:

- **Behaviour that has, or may have, harmed a child**
- **Criminal acts against – or related to – a child**
- **Behaviour towards a child or children in a way that indicates they may pose a risk of harm to children**

Principles: In the first instance, any such allegation against a member of staff must be reported immediately to SET's DSO. SET's DSO must immediately make SET's CE aware of the allegation and the CE will then be responsible for notifying the named Board Safeguarding Lead and the SSM – if different from the CE.

The Board Safeguarding Lead is responsible for informing the Board within 24 hours of the allegation.

Reporting time limits: SET's DSO is accountable for contacting the LADO and informing them of all allegations that have come to their attention **within 24 hours of the allegations being made.**

SET's DSO will be responsible for notifying the EFL Trust's DSO and The FA Case Management Team, where an allegation at SET results in a safeguarding referral being made to any of the following:

- **The Police**
- **The LADO**
- **Any other statutory agency, social care or Children's Services Directorate**

SET's DSO is accountable for contacting the EFL Trust's DSO and The FA Case Management Team as soon as possible after the allegations have been made – but in any event **within 72 hours of the allegations being made.**

DBS Referral: Where any SET staff member – who is working in regulated activity – is suspended from their duties as a consequence of concerns, allegations and/or internal investigations related to their work with children, then SET's DSO will notify EFL Trust's DSO and The FA Case Management Team as soon as possible after the suspension takes place – but in any event **within 72 hours of the suspension happening.**

As a provider of regulated activity, SET has a legal duty to make a referral to DBS in certain circumstances. SET's DSO – supported by the SET's SSM – will seek support from the EFL Trust's CPA, when a DBS referral needs to be made.

Information relating to a DBS referral is available via the EFL Club Portal System, as well as further advice relating to making a DBS referral being available here:

[Get DBS Referral Advice](#)

SET will review this **Dealing with Allegations of Abuse made against Staff Policy** and best practice at least annually. In addition, more frequent reviews will be undertaken following any major safeguarding incident, incident learning outcomes, organisational changes, as well as changes to legislation.